



Arundel & Littlehampton District Scout Council Annual Report 2004/2005

Trustees of the Arundel & Littlehampton District Scout Council

Listed below are the Trustees of the Arundel & Littlehampton District Scout Council

Registered Charity No. 305868.

Simon Burgess	District Commissioner	ex-officio	f,p,c,a
Tony Squires	District Chairman	ex-officio	f,p,c,a
Prue Payne	District Secretary	ex-officio	f,p
Don Simmons	District Treasurer	ex-officio	f
Andy Jones	ESL/District Explorer Scout Commissioner	ex-officio	p
Julie Dixon	Deputy District Commissioner	nominated	f,p,a
Peter Richards	Scout Fellowship/Campsite	nominated	c
Simon Stuart	Scout Network	nominated	
Alan Moss	GSL 7 th Littlehampton	elected	
David McCorquodale	CSL 1 st Yapton & Ford	elected	
Andy Spencer	ASL 1 st Rustington	elected	p
Jill Gladman	Appointments Sub Committee Chairman	co-opted	p,a
Peter Ingram	Awards Sub Committee Chairman	co-opted	

Executive Membership of Sub-committees: -

f – Finance & Fundraising p – Programme & Development c- Campsite a - Appointments

District Chairman

Once again another District Annual General Meeting is upon us.

Scouting is still thriving in the District despite the ever increasing bureaucracy. I sometimes wonder how our present day leaders cope with so much paperwork, rules and regulations. I realise the burden that this places upon them and all other adults that work within Youth organisations applaud their continuing commitment.

We are all looking towards 2007 and 100 years of Scouting. This will not be just a celebration of young people but of all the people over the century who has given so much time, effort, money and loyalty to the Scout

movement.

This is a time to reflect on the vision of our founder, Lord Robert Baden Powell, who created this worldwide brotherhood which has endured through many changes to the social structure of the world. It is always great when young people, from around the world come together, as they will both this year and in 2007, to sing, laugh, play and learn about each others cultures and to help to spread peace over the world.

I would like to thank his Grace the Duke of Norfolk for all his support to the Groups in our District throughout the year.

Finally, my thanks go out to all the leaders, helpers, Committee members for their dedication to Scouting and the young people in our district.

Go forward with vision, do your very best and prepare to take Scouting into its second century. Good luck to you all.

Tony Squires District Chairman chairman@al-scouts.org.uk

District Commissioner

Arundel & Littlehampton District Scouts is still going strong. We have again seen growth in numbers, the 2nd year in a row. Scouting is not about numbers. However, more young people being involved in Scouting mean that the quality of the activities that at provided must be getting better. This is testament to the 150+ leaders and other adults that give their time free of charge night after night week after week to develop young people in the area into useful caring adult citizens of the future.

It has been so great this year to see so many of the Explorer age section giving their time helping in section such as the Beavers and Cubs. These young people, we hope will become the leaders of tomorrow.

I would also like to single out the District Scout Band this year, their hard work and enthusiasm has seen their numbers and quality increase and the number of engagements increase as well. They provide a wonderful advert to Scouting.

I would like to thank all involved in Scouting in the District this year, in particular my District Team, the Scout Fellowship and in particular, Julie my Deputy District Commissioner, Tony our Chairman and to Prue Payne my secretary, without them I could not have done much at all. I would like to also thank our outgoing Treasurer Don Simmons for the work on the finance of the District for the last few years.

I need to mention three further losses to the District this year, Di Craddock from the Scout Fellowship, Peter Lawrence late of 1st Rustington and Pete Gregory, late of 4th Littlehampton. All of these stalwarts of Scouting have 'gone home' during the last year and I know many will miss them in the District.

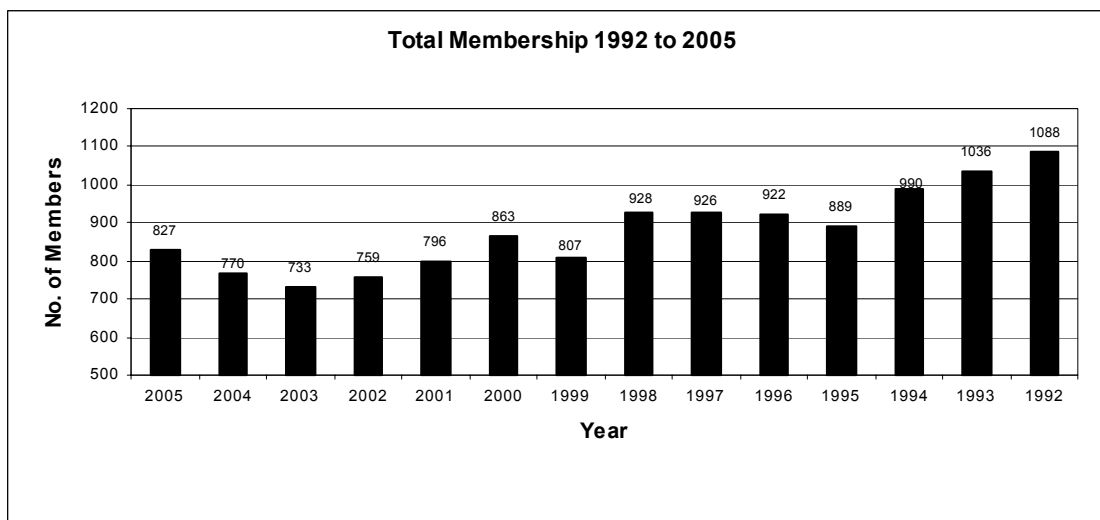
There is still a lot to do in the District to ensure that all the Groups get the help and support they need to drive forward Scouting into the next Scouting century. I know we can get there but we all need to do our part and look to the future.

Simon Burgess District Commissioner dc@al-scouts.org.uk

Development and Growth

Scouting in the District has flourished this year with a number of the Groups obtaining significant growth. Many have run recruitment activities and have sought to involve more parents in all areas of Group life.

The charts below show the census status at the 1st January 2005 and the Graph indicated total membership since 1992.



	Beaver Scouts	Cub Scouts	Explorer Scouts	Section Assistants	Leaders /Comm	Instructor/ Other	Scout Fellowship	District	TOTALS	
1st Angmering	14	27	14		5	8	2		70	
1st Arundel	12	9	14		1	8			44	
1st Barnham	9	19	0		2	6	2		38	
1st East Preston	27	25	34			8			94	
1st Ferring	21	20	7		2	4	1		55	
1st Rustington	46	61	54		7	16	1		185	
1st Yapton & Ford	26	18	28		5	5	2		84	
4th Littlehampton	12	6	8		4	5	2		37	
5th Littlehampton	13	19	16		1	6			55	
7th Littlehampton	9	16	10		1	5			41	
District				77		16		19	12	124
2005	189	220	185	77	28	87	10	19	12	827
2004	166	215	165	72		93	19	30	10	770

Activities

This year has seen Scouting in Scout Groups of a superb quality. Most Sections have had the opportunity to take part in Nights Away activities which have ranged from short night hikes to full blown Group Camps and of course the fantastic opportunity of the WS2004 international camp at Ardingly in the summer of 2004.

We have held a number activities run as a District. The Beaver Sandcastle competition this year proved to be one of the best attended ever with over 60 Beaver Scouts creating 32 wonderfully creative castles on Littlehampton Beach in September 2004. Beavers also took part in a summer fun day in July 04 at the District Campsite.

Cubs took part in a Christmas Challenge event in December which included various Christmas activities e.g. making presents and decorations, word searches, games etc and the afternoon was finished off with a "snowball fight" which parents joined in with.

Scouts held their annual Shooting Competition which was a great success.

Gary Trundell Programme and Development advisor from Scout HQ, Gilwell attended a Cub Leaders meeting. Leaders were able to ask any questions about the new programme and feed back any problems or successes with it.

Cubs raised £131.23 for the Sudan Appeal collection which was a brilliant effort so close to Christmas. Rustington Pathfinders collected the most money and were rewarded for their efforts with chocolates to share.

Probably one of the most satisfying highlights of the year for most of the District Team was the numerous invites to present sectional Chief Scout's awards. All sections achieved their fair share of these, which showed the diversity and quality of achievement by the young people in the District.

Special mention should go to the well attended special Chief Scout's Award Reception held for 95 or so Cubs and Beavers in Arundel on St Georges Day. The smaller but notable number of the Scout and Explorer Sections obtaining their Chief Scout's Gold, Platinum and Diamond Awards and the 3 Queens Scouts from the Rustington Explorer Unit.

The Annual St.George's Day parade was again well attended and was a great success. Thanks to 1st Arundel Duty Group for their contribution to this and the other events of the year.

The Scout Fellowship have again been active supporting Scouting and have undertaken work as diverse as working at the campsite and helping run coffee mornings as well a their busy social programme

This represent only a small proportion of the activities put on over the last year. Thanks must go to the all Adults involved in Scouting in the District for providing such fun and adventure for young people aged 6 to 25.

District Treasurer

The following accounts show a record of the level of income and expenditure for the year ending 31st March 2005.

The increase in subscriptions at the beginning of the year has helped put the District in a financially stronger position. This hopefully will continue over the forthcoming year. The campsite, band, badge account and fellowship all continue to be self supporting and thanks must go to the efforts put in by the various committee members to achieve this.

The financial year has run smoothly and may I thank all the Group Treasurers and Group Scout Leaders who have helped and supported me together with my fellow committee members who have assisted me during the last year.

Don Simmons District Treasurer treasurer@al-scouts.org.uk

Arundel And Littlehampton District Scout Council

Payments And Receipts For The Year Ended 31st March 2005

	2004/2005 General Fund	2003/2004
	£	£
Total receipts for the year (page 6)	33376.19	30312.18
Total payments for the year (page 7)	(31,959.92)	(31,673.90)
Net receipts (payments) for the year	1416.27	-1361.72
Cash, bank and similar funds brought forward	18116.60	19478.32
Cash, bank and similar funds carried forward	<u>£19,532.87</u>	<u>£18,116.60</u>

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 10th May 2005 and signed on their behalf by

Tony Squires - Chairman

Don Simmons - Treasurer

Receipts for the year ended 31st March 2005

	2004/2005	2003/2004
	£	Year £
MEMBERSHIP SUBSCRIPTIONS		
Paid	24,422.70	20,263.05
	<u>24,422.70</u>	<u>20,263.05</u>
INVESTMENT INCOME RECEIVED		
Bank Interest	136.99	112.36
	<u>136.99</u>	<u>112.36</u>
DONATIONS / GRANTS		
Donations	138.00	104.89
Arun District Rate Relief	340.60	442.19
Memoria Collections	0.00	0.00
	<u>478.60</u>	<u>547.08</u>
ACTIVITIES		
Fellowship Account	634.27	988.03
Camp Warden Account	1,751.92	2,497.29
Band Account	1,692.05	825.14
Badge Account	2,148.08	2,215.70
	<u>6,226.32</u>	<u>6,526.16</u>
SUNDRY RECEIPTS		
Campsite	1,500.00	0.00
St George's Day Collection	80.00	730.71
Training	0.00	100.00
Scout And Guide Trust Fund	0.00	941.01
Christmas Meal Deposit	90.00	59.90
Section Activities	163.35	790.00
Development Fund	0.00	228.91
Sundries	278.23	13.00
	<u>2,111.58</u>	<u>2,863.53</u>
TOTAL RECEIPTS FOR THE YEAR	<u>£33,376.19</u>	<u>£30,312.18</u>

Payments for the year ended 31st March 2005

	2004/2005	2003/2004
	£	£
MEMBERSHIP SUBSCRIPTIONS		
County and HQ	19,694.20	18112.85
	<u>19,694.20</u>	<u>18112.85</u>
PREMISES		
Camp Site Rent	545.00	545.00
Camp Site Rates	340.60	442.19
Camp Site Electricity	369.73	441.77
Camp Site Water	70.51	55.89
Campsite Maintenance	644.00	944.00
District Insurance	1,031.57	1,006.17
	<u>3,001.41</u>	<u>3,435.02</u>
DONATIONS / GRANTS	<u>100.00</u>	<u>50.00</u>
ACTIVITIES		
Fellowship Account	644.03	718.31
Camp Warden Account	1,647.20	802.53
Band Account	972.80	2,579.98
Badge Account	1,749.75	2,220.02
	<u>5,013.78</u>	<u>6,320.84</u>
ADMIN/ESTABLISHMENT EXPENSES		
Stationery	441.13	194.55
Training	683.60	218.00
Copy Machine	547.67	654.34
Hall Hire	0.00	40.00
District Team Expenses & Postage	1,171.31	326.80
Printing	0.00	79.26
District Development	112.65	103.34
Website	6.79	0.00
	<u>2,963.15</u>	<u>1,616.29</u>
SUNDRY PAYMENTS		
Lottery Licence	17.50	17.50
Badge Account	0.00	11.50
St George's Day Parade	496.46	1,070.71
District Meetings including AGM	338.09	0.00
Section Activities	195.33	815.50
Christmas Meal Deposit	90.00	59.90
Presentations and Memoria	50.00	0.00
Sundries	0.00	163.79
	<u>1,187.38</u>	<u>2,138.90</u>
TOTAL PAYMENTS FOR THE YEAR	<u>£31,959.92</u>	<u>£31,673.90</u>

Assets and Liabilities for the year ended 31st March 2005

	2004/2005	2003/2004
	£	£
MONETARY ASSETS		
Bank Current Account(s)	4021.92	3955.18
Bank Deposit Account(s)	6845.41	6708.42
Band Account	2271.02	1551.77
Camp Warden	4145.16	4040.44
Fellowship Account	267.98	277.74
Badge Account	1981.38	1583.05
	<u>£19,532.87</u>	<u>£18,116.60</u>
NON-MONETARY ASSETS Assets for Charity's own use		
Badge Secretary's stock	1356.22	1624.38
Scouting equipment, furniture, etc.	30590.00	30590.00
	<u>£31,946.22</u>	<u>£32,214.38</u>
LIABILITIES		
	<u>£0.00</u>	<u>£0.00</u>
	<u>£51,479.09</u>	<u>£50,330.98</u>

CONTINGENT LIABILITIES AND FUTURE OBLIGATIONS None

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations made under 544 of the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

CONSIDERATION OF RISKS

The District Scout Executive (as Charity Trustees) has always been mindful of its responsibilities in Risk Management and, in accordance with the revised requirements of The Statement of Recommended Practice (SORP 2000), is outlining the major risks and appropriate systems that are in place to mitigate those risks.

The Executive has specialist sub-committees to manage these risks and highly values the reputation of Scouting. It seeks to enhance this reputation through effective publicity; care in recruitment (including adoption of the new Criminal Records Bureau screening procedures), financial control, management of adults; and by working closely with the District and County Teams to amicably resolve those few disputes which do arise.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ARUNDEL & LITTLEHAMPTON DISTRICT SCOUT COUNCIL

I report on the accounts of the District for the year ended 31st March 2005 which are set out on pages above

Respective responsibilities of trustees and examiner

The District trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr.Trevor Brookman – Independent Examiner

Awards

The following members of the District were awarded good service awards in the year up to 31st March 2005

Medal of Merit

Simon Burgess - District Commissioner

Prue Payne – District Secretary

Chief Scout's Commendation

Daniel Lecuyer – Explorer Scout Leader, Rustington

The following Scout Network/Explorer Scouts Gained the Queen's Scout Award in the last year.

Queen's Scout Award

Tom Weedon Rustington Explorers

Paul Colenutt Rustington Explorers

Katherine Wilson Rustington Explorers